

**Cadillac Wexford Public Library**

**Application to use the Meeting Room**

Date of request \_\_\_\_\_

Date of use \_\_\_\_\_ Time of use \_\_\_\_\_

Name of Corporation/Organization/Individual \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Street address \_\_\_\_\_

City and State \_\_\_\_\_ Zip code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Purpose of meeting or program \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number attending \_\_\_\_\_

By signing this Application, the Corporation, Organization or Individual identified above agrees to indemnify and hold harmless the Cadillac Wexford Public Library, its agents, employees, officers and representatives, from any and all suits, actions, claims, or demands of any character or nature arising out of or brought on account of any injuries or damages sustained by any person as a consequence or result of the use of the Meeting Room, its furnishings or equipment by the User or any person attending the User's meeting. The Corporation, Organization, or Individual also agrees to pay for any damage caused by its use of the Meeting Room. If signing on behalf of a Corporation or Organization, the person signing this Application agrees that he/she has authority to sign on behalf of the Corporation or Organization.

Name of responsible person \_\_\_\_\_

Signature of responsible person \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_

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