



Minutes of the Library Board Meeting, October 21, 2024

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library ("CWPL" or "Library"), commencing at 5:31 p.m. on October 21, 2024 was held at CWPL in Cadillac, Michigan. Trustees present included Carol Blake, Linda Kimbel, Lindsay Rumohr, Eric Seguin and William Swank. Also attending the Regular Meeting were Director Tracy Logan-Walker; CWPL employee Jayne Walker; Mid-Michigan Library League (MMLL) Co-Op Director Jennifer Balcom; and Wexford County Commissioner Ben Townsend.

- 1. Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 5:31 p.m.
- 2. Additions to the Agenda:** Tracy Logan added "Patrons & Shoes" under Old Business as Item 8.3 *Trustee Lindsay Rumohr moved to approve the Agenda of the October 21, 2024, Board Meeting as amended. The Motion was duly seconded by Trustee Carol Blake and, with no further discussion, approved unanimously.*
- 3. Minutes:** *Trustee Blake moved to approve the Minutes of the September 16, 2024, Board Meeting. The Motion was duly seconded by Trustee William Swank and, with no further discussion, approved unanimously.*
- 4. Public Participation:** Katrina Prohaszka, David Windseth, and Mike Filkins attended but did not have anything to share.
- 5. Communications:** None.
- 6. Director's Report:** Director Logan did not have anything to comment on.
- 7. Financial Reports/Current Bills:**
 - 7.1 Financial Reports/Current Bills:** *Trustee Eric Seguin moved to approve the financial statements and disbursements, as per the check detail reports, for September, 2024. The Motion was duly seconded by Trustee Blake and, after no further discussion, approved unanimously.*
- 8. Old Business:**
 - 8.1 Strategic Planning:** Trustee Rumohr shared preliminary results of the community stakeholders survey which were both positive and useful. Condensed results will be available soon.
 - 8.1 Manton Interiors:** Director Logan shared that the cost of new shelving and furniture needed to furnish the new Manton Library facility will be about \$120,000 in addition to about \$5,000 to \$10,000 more for technology needs. She would like to make these

purchases part of the 2025 Budget which will be presented to the Board in November. Adding these expenses will create a deficit budget but there is money in the Fund Balance assigned for Building and Improvements that would cover the deficit.

8.2 Patrons & Shoes: Director Logan spoke to the Library's legal counsel about this issue and discovered that a patron can claim "religious, medical, or cultural" exemptions from the rule of having to wear shoes in the Library. The individual who was barefoot and with whom Director Logan had asked to leave last month, has now claimed "medical" reasons for going without shoes and so the Library must allow it. However, Director Logan stated that if a patron's bare feet have sores that would pose a health threat to other patrons, she can offer them alternative access to services that would allow them to leave the building while still fulfilling their needs.

9. New Business:

9.1 Open Meetings Act Training: MMLL Co-Op Director, Jennifer Balcom, led the Board through a power-point training presentation on the Open Meetings Act that was very informative.

9.2 Budget Hearing Announcement: Director Logan shared that she has the budget hearing announcement completed and ready to send.

10. Next Meeting: A Regular Meeting of the Board will be Monday, November 18, 2024 at the Cadillac Library in Cadillac, Michigan at 5:30 p.m.

11. Adjournment: There being no further business before the Board, a *Motion by Trustee Rumohr to adjourn was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.* The Regular Meeting was adjourned at 6:23 p.m.

Recorded by Jayne Walker