



## Minutes of the Library Board Meeting, March 21, 2022

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library (“CWPL” or “Library”), commencing at 5:30 p.m. on March 21, 2022, was held at CWPL in Cadillac, Michigan. Trustees present included Sandy Bengelink, Carol Blake, Lee Jones, Linda Kimbel, and Lindsay Rumohr. Also attending the Regular Meeting were: Director Tracy Logan-Walker; CWPL employee April Liedeke; and Wexford County Commissioner Ben Townsend.

- 1. Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 5:30 p.m.
- 2. Additions to the Agenda:** *Trustee Sandy Bengelink moved to approve the agenda of the March 21, 2022 Board Meeting as presented. The Motion was duly seconded by Trustee Carol Blake and, with no further discussion, approved unanimously.*
- 3. Minutes:** *Trustee Lee Jones moved to approve the Minutes of the February 21, 2022, Board Meeting. The Motion was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.*
- 4. Public Participation:** None.
- 5. Communications:** Director Tracy Logan-Walker informed the Board of the notification of Personal Property Tax roll purge from the county. After 7 years the debts considered unlikely to be collected are purged from the rolls in accordance with Michigan law. Director Logan also informed the Board that the City of Cadillac has three ideas for the Trailhead Project. Discussion of the three ideas followed and Director Logan said she would pass along a PowerPoint presentation that was sent to her.
- 6. Director’s Report:** Director Logan had nothing new to add. Trustee Bengelink was interested in the numbers of attendees for the programs in the future.
- 7. Financial Reports/Current Bills:**
  - 7.1 Financial Reports/Current Bills:** Trustee Bengelink moved to approve the financial statements and disbursements, as per the check detail report, for the month of February, 2022. The Motion was duly seconded by Trustee Jones and, after no further discussion, approved unanimously.
- 8. Old Business:**
  - 8.1 Roof Update:** Director Logan had an update from Steve Steimel, Project Manager, who had contacted two roofers about the roof replacement. Both roofers would not give bids for the fall as prices are in such flux. The Board asked the director to

investigate further. The Board also asked for a place in the fall building schedule as long as there were no penalties involved if they later chose to wait for better pricing.

- 8.2 Tustin Relationship: Edits made by the Burdell Township lawyer have been submitted. The Director is working with the library's lawyer and insurance agent to respond to them.
- 8.3 Pandemic Changes: With the lower rates in Wexford County for COVID numbers, Director Logan let the Board know that she would be lifting the staff mask mandate. If staff wishes to wear a mask they may do so.

**9. New Business:**

- 9.1 Policy Review: Director Logan discussed the process for evaluating and editing library policies. She handed out the Internet and Computer Use Policy for the Board to look over and requested that they submit any questions to her about the policy before the April meeting. The next month's policy will be the Chromebook and Hotspot Circulation Policy.

**10. Next Meeting:** A Regular Meeting of the Board will be Monday, April 18, 2022 in Cadillac at 5:30 p.m.

**11. Adjournment:** There being no further business before the Board, a Motion by Trustee Bengelink to adjourn was duly seconded by Trustee Blake and, with no further discussion, approved unanimously. The Regular Meeting was adjourned at 6:00 p.m.

Recorded by April Liedeke