



Minutes of the Library Board Meeting, June 17, 2024

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library ("CWPL" or "Library"), commencing at 6:00 p.m. on June 17, 2024 was held at the Tustin Library in Tustin, Michigan. Trustees present included Linda Kimbel, Lindsay Rumohr, Eric Seguin and William Swank. Trustee Carol Blake was absent. Also attending the Regular Meeting were Director Tracy Logan-Walker; CWPL employee Jayne Walker; Tustin Library Manager Sandie Leach; and Wexford County Commissioner Ben Townsend. Tustin residents also in attendance were: Mary Holmes, Denise Justus, Mike Logan, Lorna Meis, and DeEtta Wemple.

1. **Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 6:00 p.m.
2. **Additions to the Agenda:** There were no additions to the agenda. *Trustee Lindsay Rumohr moved to approve the Agenda of the June 17, 2024, Board Meeting as presented. The Motion was duly seconded by Trustee Eric Seguin and, with no further discussion, approved unanimously.*
3. **Minutes:** *Trustee Rumohr moved to approve the Minutes of the May 20, 2024, Board Meeting. The Motion was duly seconded by Trustee Seguin and, with no further discussion, approved unanimously.*
4. **Public Participation:** There were no comments offered by those who attended.
5. **Communications:** Director Logan shared an appeal letter written by patron Elvira White to the Board asking that she be allowed back into the Library. After reading the incident report from May 13, 2024, and discussing the matter, the following Motion was made: *Trustee Rumohr moved to deny Ms. White's appeal and uphold the original decision by Director Logan to ban her from the Library for one year. The Motion was duly seconded by Trustee William Swank and, with no further discussion, approved unanimously.*
6. **Director's Report:** Director Logan did not have anything to add to her report, but she did inform the Board that she will be away on vacation the first part of August.
7. **Financial Reports/Current Bills:**
 - 7.1 Financial Reports/Current Bills: *Trustee Seguin moved to approve the financial statements and disbursements, as per the check detail reports, for May, 2024. The Motion was duly seconded by Trustee Rumohr and, after no further discussion, approved unanimously.*

8. Old Business:

- 8.1 Strategic Planning: Director Logan informed the Board that the Community Survey has been launched. She is hoping for 500 to 1000 responses before the June 30, 2024 deadline.

9. New Business:

- 9.1 Social Media Policy: After a short discussion the following Motion was made: *Trustee Swank moved to approve the Social Media Policy as presented. The Motion was duly seconded by Trustee Seguin and, with no further discussion, approved unanimously.*
- 9.2 Phone System Quotes: The Board looked over the various quotes and the Cost Analysis spreadsheet prepared by IT Manager, Ben Gaffke. After some discussion about the pros and cons of each provider, the following Motion was made: *Trustee Seguin moved to authorize Director Logan to enter into a contract with Anavon Technology Group to purchase a new phone system for the Cadillac location. The Motion was duly seconded by Trustee Swank and, with no further discussion, approved unanimously.*
- 9.3 Board Training—Chapter 13 “Library Establishment Types”. Trustee Rumohr led the Board in a discussion about the 6 different types of library establishments. Director Logan explained the history of how CWPL became a “County” Library. Wexford County Commissioner, Ben Townsend, will lead the Board in a discussion of Chapter 14 “Libraries and the Law” at the next board meeting.

- 10. Next Meeting:** A Regular Meeting of the Board will be Monday, July 15, 2024 at the Manton Library in Manton, Michigan at 6:00 p.m.

- 11. Adjournment:** There being no further business before the Board, a *Motion by Trustee Rumohr to adjourn was duly seconded by Trustee Swank and, with no further discussion, approved unanimously.* The Regular Meeting was adjourned at 6:36 p.m.

Recorded by Jayne Walker