



Minutes of the Library Board Meeting, June 20, 2022

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library (“CWPL” or “Library”), commencing at 5:34 p.m. on June 20, 2022, was held at the CWPL in Cadillac, Michigan. Trustees present included Sandy Bengelink, Carol Blake, Lee Jones, and Linda Kimbel. Trustee Lindsay Rumohr was absent. Also attending the Regular Meeting were Director Tracy Logan-Walker; CWPL employee Jayne Walker; and Wexford County Commissioner Ben Townsend.

1. **Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 5:34 p.m.
2. **Additions to the Agenda:** *Trustee Lee Jones moved to approve the agenda of the June 20, 2022 Board Meeting as presented. The Motion was duly seconded by Trustee Sandy Bengelink and, with no further discussion, approved unanimously.*
3. **Minutes:** *Trustee Bengelink moved to approve the Minutes of the April 18, 2022, Board Meeting. The Motion was duly seconded by Trustee Carol Blake and, with no further discussion, approved unanimously.*
4. **Public Participation:** Commissioner Ben Townsend communicated that there is an employee at the County Office who is trained in Human Resources who may be a help to Library personnel. Director Tracy Logan liked the idea of having a resource to contact.
5. **Communications:** Director Logan shared a very nice note from a patron who expressed her appreciation for the Library staff and services.
6. **Director’s Report:** Director Logan shared that 104 people attended the Summer Reading Kick-off on Saturday June 11. She also reported that there is a Library Millage “Yes” Committee that has met and will meet again soon.
7. **Financial Reports/Current Bills:**
 - 7.1 **Financial Reports/Current Bills:** *Trustee Blake moved to approve the financial statements and disbursements, as per the check detail report, for the month of April, 2022. The Motion was duly seconded by Trustee Jones and, after no further discussion, approved unanimously.*
Trustee Bengelink moved to approve the financial statements and disbursements, as per the check detail report, for the month of May, 2022. The Motion was duly seconded by Trustee Blake and, after no further discussion, approved unanimously.

8. Old Business:

- 8.1 Roof Update: Nothing new to report at this time.
- 8.2 Tustin Relationship: After some discussion, the following Motion was made: *Trustee Jones moved to adopt the Tustin Branch Agreement as presented The Motion was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.* The Agreement was officially signed and dated by CWPL Chairperson, Linda Kimbel on June 20, 2022.

9. New Business:

- 9.1 Policy Review: After some discussion the following Motion was made: *Trustee Blake moved to approve the new Chromebook and Hotspot Circulation Policy as presented. The Motion was duly seconded by Trustee Bengelink and, with no further discussion, approved unanimously.* Director Logan shared that she would like to discuss an amendment to the Library's By-Laws at a future meeting and then address the Credit Card Policy after that.
- 9.2 Proposed Snowmobile Trail Information: Director Logan informed the Board of the proposed routes and parking lot that would be made available to snowmobilers if the City of Cadillac approved letting snowmobiles drive within the City Limits. She shared her concerns over how this might affect the Library. She will continue to monitor the ongoing discussion and keep the Board apprised.

10. Next Meeting: A Regular Meeting of the Board will be Monday, July 18, 2022 in Manton at 6:00 p.m.

11. Adjournment: There being no further business before the Board, a *Motion by Trustee Blake to adjourn was duly seconded by Trustee Bengelink and, with no further discussion, approved unanimously.* The Regular Meeting was adjourned at 6:20 p.m.

Recorded by Jayne Walker