



Minutes of the Library Board Meeting, August 18, 2025

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library ("CWPL" or "Library"), commencing at 6:00 p.m. on August 18, 2025, was held at the Mesick Library in Mesick, Michigan. Trustees present included Linda Kimbel, Lindsay Rumohr, Eric Seguin and William Swank. Trustee Carol Blake was absent. Also attending the Regular Meeting: Director Tracy Logan-Walker; CWPL employee Jayne Walker; Branch Manager Mallory Brems; and Wexford County Commissioner Sandy Bengelink.

Call to Order, Roll Call: Chairperson Linda Kimbel called the Meeting to order at 6:00 p.m.

1. **Additions to the Agenda:** *Trustee Lindsay Rumohr moved to approve the agenda for the August 18, 2025 Board Meeting. The Motion was duly seconded by Trustee Eric Seguin and, with no further discussion, approved unanimously.*
2. **Minutes:** The Minutes of the July 21, 2025 Board Minutes were inadvertently left out of the August Board Meeting packets and so could not be approved. They will be added to the September Board Meeting packets and approved at September's Meeting.
3. **Public Participation:** None
4. **Communications:** Director Tracy Logan shared a notice from the City of Cadillac regarding a Brownfield plan for Lakelyn Apartments.
5. **Director's Report:** Director Logan informed the Board about a meeting she had with Nikki Shultz from the Michigan State University ("MSU") Extension Service about a possible grant that would fund additional meeting pods for the Library.
Mesick Library Manager, Mallory Brems, shared exciting news about the growing attendance numbers for the Mesick Library programs.
6. **Financial Reports/Current Bills:**
 - 7.1 Financial Reports/Current Bills: *Trustee Seguin moved to approve the financial statements and disbursements, as per the check detail reports, for the month of July, 2025. The Motion was duly seconded by Trustee Rumohr and, with no further discussion, approved unanimously.*
8. **Old Business:**
 - 8.1 Marketing Position: Director Logan informed the Board that the job description is ready and the ad will go out tomorrow.

8.2 Financial Coordinator Position: Director Logan related that she will be meeting with the Financial Coordinator this week and plans to have that job ad posted next week.

9. New Business:

9.1 Cadillac Capital Improvements: After a considerable discussion over the growing need for an expanded Teen Room, more program space, a family bathroom and bathroom security, Director Logan asked if money could be set aside in the 2026 Budget for securing a design plan that would address these issues. It was the consensus of the Board to add \$20,000 to the 2026 Budget for a Request for Proposal ("RFP").

9.2 Millage Paperwork: Chairperson Linda Kimbel and Secretary Lindsay Rumohr signed the 2025 Tax Rate Request Form L-4029. Director Logan intends to deliver the request to the County Clerk's office tomorrow.

9.3 Board By-Laws: Per a suggestion by UHY Auditor, Derek Graham, the language regarding the Board's approval of paid bills needs to be changed. Director Logan plans to speak with the Library lawyers and have more information at the September Meeting.

10. Next Meeting: The next Regular Meeting of the Board will be Monday, September 15, 2025 at the Buckley Library in Buckley, Michigan at 6:00 p.m.

11. Adjournment: There being no further business before the Board, a *Motion by Trustee Rumohr to adjourn was duly seconded by Trustee Seguin and approved unanimously*. The Regular Meeting was adjourned at 6:40 p.m.

Recorded by Jayne Walker