



Minutes of the Library Board Meeting, November 21, 2022

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library ("CWPL" or "Library"), commencing at 5:32 p.m. on November 21, 2022, was held at the CWPL in Cadillac, Michigan. Trustees present included Carol Blake, Sandy Bengelink, Linda Kimbel, Lee Jones and Lindsay Rumohr. Also attending the Regular Meeting were Director Tracy Logan-Walker; CWPL employee Jayne Walker; and Wexford County Commissioner Ben Townsend.

- 1. Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 5:32 p.m.
- 2. Additions to the Agenda:** Trustee Carol Blake added "Continuing Education for Board Members" as item 9.3. *Trustee Sandy Bengelink moved to approve the agenda as amended for the November 21, 2022 Board Meeting. The Motion was duly seconded by Trustee Lindsay Rumohr and, with no further discussion, approved unanimously.*
- 3. Minutes:** *Trustee Blake moved to approve the Minutes of the October 17, 2022 Board Meeting. The Motion was duly seconded by Trustee Lee Jones and, with no further discussion, approved unanimously.*
- 4. Public Participation:** None.
- 5. Communications:** Chairperson Kimbel read notes from CWPL employees thanking the Board for the Amazon Christmas gift cards.
- 6. Director's Report:** Director Logan reported that the City of Cadillac was meeting this night to vote on approving snowmobile routes into the City. There was considerable discussion as to how it might affect the Library if it were to pass.
- 7. Financial Reports/Current Bills:**
 - 7.1 Financial Reports/Current Bills:** *Trustee Bengelink moved to approve the financial statements and disbursements, as per the check detail report, for the month of October, 2022. The Motion was duly seconded by Trustee Blake and, after no further discussion, approved unanimously.*
 - 7.2** *After a short discussion, the Board voted on the 2023 Budget. Trustee Blake moved to approve the 2023 Budget as presented. The Motion was duly seconded by Trustee Rumohr and, without further discussion, approved unanimously.*
- 8. Old Business:**
 - 8.1 Roof Update:** Nothing at this time.
 - 8.2 Mesick Lease:** Nothing at this time.

8.3 Director Evaluation: Chairperson Kimbel commented on the excellent job Trustee Blake had done in creating the Director's Evaluation form. After some discussion, it was decided that Trustees Blake and Bengelink would collect the forms and condense the results before discussing them with Director Logan at February's meeting. There was also discussion about how to procure evaluations from the Library staff.

9. New Business:

9.1 Potential Rebranding: Director Logan commented on options and clarified her concerns before asking for the Board members' thoughts. After a lengthy discussion, it was the consensus of the Board at this time to apply for American Recovery Plan Act ("ARPA") funds from the County to help finance a rebranding plan. Director Logan is to write up a request for Commissioner Ben Townsend to present to the ARPA Committee as the next step.

9.2 2023 Holiday Schedule: After looking over the schedule, the following Motion was made: *Trustee Blake moved to approve the 2023 Holiday Schedule as presented. The Motion was duly seconded by Trustee Rumohr and, without further discussion, was approved unanimously.*

9.3 Board Continuing Education: Trustee Blake suggested that the Board spend a few minutes discussing their role and responsibilities at each meeting in an effort to become a better and stronger Board. Trustee Rumohr and the others wholeheartedly supported the idea. Director Logan suggested that they read a chapter of the Michigan Library Trustees Manual each month and discuss it at the meeting. The Board liked the idea and agreed to read and cover chapter one starting with February 2023.

10. Next Meeting: A Regular Meeting of the Board will be Monday, December 12, 2022 in Cadillac at Lakeside Charlie's at 5:30 p.m.

11. Adjournment: There being no further business before the Board, a *Motion by Trustee Blake to adjourn was duly seconded by Trustee Jones and, with no further discussion, approved unanimously.* The Regular Meeting was adjourned at 6:31 p.m.

Recorded by Jayne Walker