



## Minutes of the Library Board Meeting, December 12, 2022

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library ("CWPL" or "Library"), commencing at 5:30 p.m. on December 12, 2022, was held at Lakeside Charlie's restaurant in Cadillac, Michigan. Trustees present included Carol Blake, Sandy Bengelink, Linda Kimbel, and Lindsay Rumohr. Trustee Lee Jones was absent. Also attending the Regular Meeting were Director Tracy Logan-Walker and CWPL employee Jayne Walker.

1. **Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 5:30 p.m.
2. **Additions to the Agenda:** Director Tracy Logan added "Service Animal Issues" under New Business as item 9.1 and Chairperson Kimbel added "February Meeting" as item 9.2. *Trustee Sandy Bengelink moved to approve the agenda as amended for the December 12, 2022 Board Meeting. The Motion was duly seconded by Trustee Lindsay Rumohr and, with no further discussion, approved unanimously.*
3. **Minutes:** *Trustee Bengelink moved to approve the Minutes of the November 21, 2022 Board Meeting. The Motion was duly seconded by Trustee Carol Blake and, with no further discussion, approved unanimously.*
4. **Public Participation:** None.
5. **Communications:** Chairperson Kimbel read two notes from CWPL employees thanking the Board for the Amazon Christmas gift cards.
6. **Director's Report:** Director Logan added that a new Trustee, William Swank, has been named to the Library Board and will be starting with the February, 2023, meeting. She also asked everyone to look up the FCC Broadband Map to check the availability and speeds of internet listed for their address. If the information on the map is inaccurate, they need to submit a challenge before January 13, 2023 because future federal funding for updated internet will be based on the map after that date.
7. **Financial Reports/Current Bills:**
  - 7.1 Financial Reports/Current Bills: *Trustee Blake moved to approve the financial statements and disbursements, as per the check detail report, for the month of November, 2022. The Motion was duly seconded by Trustee Bengelink and, after no further discussion, approved unanimously.*

## **8. Old Business:**

- 8.1 Roof Update: Director Logan related that she had been in contact with Steve Steimel, Project Manager. He told her that he had learned from Bloxsom Roofing & Siding that prices have come down and they are working on a new quote for 2023. Director Logan also asked Mr. Steimel if he could get two other quotes, but she has not heard back from him at this time.
- 8.2 Mesick Lease: Because there has not been any communication from the Springfield Township Board regarding the lease, Director Logan asked if this could be removed from the Agenda. The Board agreed.
- 8.3 Director Evaluation: Trustee Blake reported that she had received all of the Board Members evaluations and that she and Trustee Bengelink would meet to consolidate the information and have a report for the February Board Meeting.
- 8.4 Potential Rebranding: Director Logan shared that she had spoken to the Library's accountant, Derek Graham of Baird, Cotter & Bishop, and he suggested that perhaps a simple change in the millage language to include the names of the Branches would encourage more support. Director Logan then contacted the Library's attorney, Anne Seurnyck, to ask if a change in the millage language was even possible. Ms. Seurnyck replied that it would be legal to include the name of each Branch in the next millage proposal. Everyone agreed this solution would be a better choice over rebranding.

## **9. New Business:**

- 9.1 Service Animal Issues: Director Logan shared about an incident in which she had to ask a patron to no longer bring her pet dog into the Library. She also shared a letter of complaint to the Board from the patron. After discussion, the consensus was that Chairperson Linda Kimbel should send a communication to the patron acknowledging that the Board had received her complaint.
- 9.2 February 20, 2023 Board Meeting: Chairperson Kimbel asked if anyone would have a conflict with meeting on the Presidents' Day holiday. No one had any.

## **10. Next Meeting:** A Regular Meeting of the Board will be Monday, February 20, 2023 in Cadillac at 5:30 p.m.

## **11. Adjournment:** There being no further business before the Board, a *Motion by Trustee Blake to adjourn was duly seconded by Trustee Bengelink and, with no further discussion, approved unanimously.* The Regular Meeting was adjourned at 5:58 p.m.

Recorded by Jayne Walker